



Assessment of knowledge may take the form of:

Preliminary assessment – evaluates students' readiness to begin a course. It most often applies to practical (clinical) courses and enables an assessment of whether a student has sufficient knowledge from previous years to benefit fully from the course. Passing the 'preliminary assessment' may be a prerequisite for admission to practical (clinical) courses. It may take the form of an oral or written examination.

In-class assessment – assesses progress during lessons. The format is determined by the teacher.

Final assessment – evaluates the knowledge acquired during the course. It may take the form of:

- Pass without a mark (based on attendance and participation during the course)
- Pass with a mark (in the form of an oral, written or multiple-choice test)
- Exam with a mark (in the form of an oral, written or multiple-choice test)

The method of assessing students' knowledge is set out by the lecturer in the syllabus for the relevant course, at the latest immediately before the start of the course.



Colloquium

the equivalent of a 'test' in secondary school. It assesses knowledge of the most recently covered topic. The name suggests an oral format, but it may also be written.

Pass

marks the completion of a specific part of the course, taking attendance into account. It is not possible to pass a course without attending classes. It may take the form of an oral or written assessment, including a test.

Exam

assesses the knowledge acquired in the course. It is always graded. It may also take the form of an oral or written assessment (e.g. a test).

GRADE	DESCRIPTIVE ASSESSMENT	IF TEST
5.0	VERY GOOD	$\leq 92\%$
4.5	GOOD PLUS	$\leq 88 < 92 \%$
4.0	GOOD	$\leq 80 < 88 \%$
3.5	SATISFACTORY PLUS	$\leq 71 < 80 \%$
3.0	SATISFACTORY	$\leq 60 < 71 \%$
2.0	UNSATISFACTORY (fail)	$0 < 60 \%$



RETAKE AND “CONDITIONAL: WHAT ARE THEY?

Retake exam – the lecturer sets the ‘first’ exam date. If you ‘slip up’ the first time around ;), it’s not the end of the world: you’re entitled to a second attempt, scheduled by the examiner (‘retake’) during the retake period (see the Organisation of the academic year). Remember that failing to get a credit gives you only one more attempt!

What should you do if luck isn’t on your side this time either?

The study regulations are lenient . Everyone is entitled to conditional registration to the next semester or year of study (‘conditional status’). This means that, despite failing an exam, you’re entitled to conditional registration to the next year or semester. Unfortunately, you can’t have more than three such ‘conditional registrations’ in a semester or year.

What should you do?

Once all entries have been made in the USOS system, you must submit an application to the Vice-Dean for Student Affairs (via the Director of the Center for Medical Education in English) within seven days of the end of the resit period for conditional enrolment in the next semester/year (it is also required to get the opinion of the course coordinator as well). The Vice-Dean for Student Affairs sets the deadline for fulfilling the ‘condition’. You are entitled to two sitting dates for the exam (first and second), and one sitting date for the course assessment. Unfortunately, that is the end of the road. Failure to achieve a pass mark or pass the course means you will have to repeat the year.

Remember: you can retake the first year only once, and each of the remaining years a maximum of twice!